

COMSCINST 5060.6B

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DEPARTMENT OF THE NAVY
COMMANDER MILITARY SEALIFT COMMAND
WASHINGTON NAVY YARD BLDG 210
901 M STREET SE
WASHINGTON DC 20398-5540

COMSCINST 5060.6B
N00I
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COMSC INSTRUCTION 5060.6B

Subj: SMART SHIP AND VADM ROY. A. GANO AWARD PROGRAMS FOR MSC CIVIL SERVICE MANNED SHIPS

Encl: (1) Procedures for Selecting and Awarding Smart Ship Awards and VADM Roy A. Gano Award

1. Purpose. To provide standards and prescribe procedures for the Smart Ship and VADM Roy A. Gano Awards to be awarded annually to civil service manned ships operated by the Military Sealift Command.
2. Cancellation. COMSCINST 5060.6A.
3. Background. Commander, Military Sealift Command (*COMSC*) provides sealift support for the Department of Defense (*DOD*) and other Federal agencies; operates and maintains ships providing mobile logistic and service support to the fleet; and supports scientific and military projects and other programs. Successful completion of these diverse missions requires that MSC ships achieve and maintain high standards of readiness and performance.
4. Objectives
 - a. The Smart Ship Awards are intended to promote competition among MSC civil service manned ships and recognize the ships and crews under each administrative command (*ADMINCOM*) that achieve the highest degree of readiness, performance, efficiency, reliability, productivity, and safety in each recognized ship category during the fiscal year.
 - b. The VADM Gano Award recognizes a single ship from each *ADMINCOM* that has been nominated for the Smart Ship Award (*regardless of category*) which has distinguished itself through the most outstanding accomplishment or significant contribution during the fiscal year.
5. Competitive Ship Categories. The following competitive ship categories are established for the Smart Ship Award:
 - a. Cargo, Hospital and FBM Support Ships -- T-AK, T-AH, T-AK (FBM)
 - b. Towing and Salvage Ships -- T-ATF

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- c. UNREP Ships -- T-AE, T-AF, T-AFS
- d. UNREP Ships -- T-AO
- e. Special Mission Ships -- T-AG, T-AGM, T-AGS
- f. Cable Laying and Repair Ships -- T-ARC

6. Action

- a. COMSCLANT/COMSCPAC will

(1) Forward to COMSC (*N00I*) not later than 1 December each year, a list of ships nominated for the Smart Ship Award in each category and provide a narrative to support each nomination to include the names of the Masters and the names and rates/ranks of the Officers in Charge of Military Departments (*if assigned*). Nominations will be based on the criteria contained in enclosure (1). If no ship is considered worthy of a Smart Ship Award in one or more categories, such fact and supporting rationale will be included.

(2) Nominate a single ship from among the Smart Ship nominees for the VADM Gano Award.

- b. COMSC will:

(1) Designate a committee comprised of the following members to review nominees:

Fleet Operations Officer	N9	Chairperson
Dir., Special Missions Division	N92	Member
Director, NFAF Division	N93	Member
Director, Training Division	N14	Member
Tech. Director, Engineering	N7T	Member
Medical Director	N00M	Member
Logistics Director	N4	Member
Command Deputy EEO Officer	N00E	Advisor

(2) Select recipients for each award not later than 31 January of each year.

Distribution:

SNDL 41B (*MSC Area Commanders*) (*LANT & PAC only*) (50)
41B (*MSC Area Commanders*) (*FE, EUR, SWA only*) (10)
41C (*MSC Subarea Commanders*) (5)
41D3 (*MSC Offices*)
T-100 (*Masters, MSC civil service manned ships*)

**PROCEDURES FOR SELECTING AND AWARDING SMART SHIP AWARDS AND
THE VADM ROY A. GANO AWARD**

1. Selection Factors for Smart Ship Awards. Nominations for the Smart Ship Award will be based on demonstrated and sustained superior performance in fulfilling the ship's assigned MSC administrative commanders will consider all information sources (e.g., command inspection, ship reports, reports by sponsors and operational commanders, etc.) in selecting ships to be nominated for an award. A ship should be evaluated in relation to other ships in the same competitive category. Any ship that accomplishes its mission in an obviously superior manner should be considered for nomination. Factors to be considered in Smart Ship Award recommendations are listed below.

a. Readiness and Performance Factors. Items to be considered in assessing readiness and performance include, but are not limited to:

(1) Readiness of the ship and its crew to conduct its assigned mission.

(2) Responsiveness of the ship to normal operational requirements and to emergency operational situations.

(3) Submission of timely and accurate operational reports.

(4) Capability of ship's crew to control damage, fight fires, and handle other shipboard emergencies.

(5) Capability to navigate ship safely.

(6) Effectiveness of physical and information security programs.

(7) Reliability in conducting prolonged and difficult assignments.

(8) Commendations for exemplary performance by ship or by crewmembers, or any adverse communication received for less than satisfactory performances by either the ship or crewmembers.

b. Efficiency and Productivity Factors. Items to be considered in assessing efficiency and productivity include, but are not limited to:

(1) Shipboard administrative and disbursing procedures.

(2) Management of supply, exchange location, and special services.

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(3) Food service and overall sanitation.

(4) Ship's maintenance and preservation.

(5) Personnel management in planning and organizing work.

(6) Fuel oil and feed water consumption consistent with mission requirements.

(7) Budget administration and control of overtime expenditures.

(8) Impact of disciplinary actions, medial repatriations, EEO discrimination complaints, and other grievances on shipboard operations.

(9) Corrective action taken on command inspection deficiencies.

c. Navy Occupational Safety and Health (NAVOSH) Factors. Items to be considered in accessing the NAVOSH Program include, but are not limited to:

(1) Effectiveness of the NAVOSH Program in detecting and correcting hazards and unsafe working conditions.

(2) Shipboard NAVOSH training program.

(3) Frequency of accidents, accident rate, and effectiveness of actions taken to reduce or prevent accidents.

(4) Submission of timely and accurate NAVOSH reports.

2. Status of Ships of Smart Ship Awards. Only ships that have been in full operational status (FOS) for at least 9 of the 12 months of each competitive cycle are eligible for the Smart Ship Award.

3. Selection of Ships for the VADM Roy A. Gano Award. The foregoing criteria will also be used in nominating one of the Smart Ship Award nominees for the VADM Roy A. Gano Award in each Area Command. The VADM Roy A. Gano nominee should have distinguished itself by overall outstanding performance in contributing to the MSC mission during the competitive cycle.

4. Award Procedures

a. Each ship approved by COMSC as a Smart Ship will receive a commendation letter from COMSC and a plaque. Engraved on the plaque will be the name of the ship and the year in which the award was earned.

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b. Ships selected as Smart Ships are authorized to display at the foretruck, from sunrise to sunset for 1 year while in port, the approved MSC Smart Ship Pennant.

c. Ships awarded the VADM Roy A. Gano Award will receive a commendation letter from COMSC and a plaque denoting the name of the ship and the year in which the award was earned.

d. VADM Roy A. Gano plaques and Smart Ship pennants will be stocked at COMSC and forwarded to the administrative commanders for presentation. The standard MSC plaque will be stocked by the Area Commanders and used for the Smart Ship plaque. Area Commanders will make appropriate arrangements for presentations of plaques, pennants, and commendation letters from COMSC and for assuring that the receipt of the award and the efforts of the ship's crewmembers are fully publicized.